



Changed Address? ICA Gives IC Holders 28 Days to Report It

Description

All IC holders, including citizens and permanent residents living overseas, must report a residential-address change within 28 days of moving. ICA's online service lets a main applicant include up to four sub-applicants, but each must consent within five days before PIN verification and the new-address sticker are completed.

This article is written for a Singapore Citizen or permanent resident who has moved locally or overseas and resolves one task: complete ICA's address update on time, including household consent, PIN mail and IC sticker steps. It is deliberately narrow. The decision should be made from the controlling condition and current evidence, not from a similar case or a convenient search snippet.

Match each person to the correct action

1. **You moved within Singapore:** Submit the local address and complete PIN verification.
2. **You moved overseas:** Report the overseas residence and register a local contact address for electoral records where applicable.
3. **Several IC holders moved together:** Use one application for the main applicant plus up to four sub-applicants.
4. **A child has no IC:** Check ICA's exception for children who have not been issued an IC.

Public-service tasks fail when a household treats one notice, address or benefit as if it automatically updates every person and agency. A compact ledger should name the individual, condition date, channel, status and proof.

Start the 28-day clock at the move

The obligation is tied to moving into the new residence, not receiving a utility bill. The controlling rule is set out by [ICA change of residential address service](#).

Action: Record the move-in date. Add the date and the document or screen used, so the conclusion can be checked without reconstructing it from messages later.

Collect group consent quickly

Sub-applicants receive a gov.sg SMS and have five days to consent.

Action: Tell household members before submission. Add the date and the document or screen used, so the conclusion can be checked without reconstructing it from messages later.

Watch for the PIN mailer

The main applicant verifies the new address using the mailed six-digit PIN.

Action: Keep access to the new mailbox. Add the date and the document or screen used, so the conclusion can be checked without reconstructing it from messages later.

Affix the address sticker

Successful applicants receive stickers by mail for the back of the IC. The companion procedure was checked against [ICA online address reporting release](#).

Action: Follow ICA's placement instructions. Add the date and the document or screen used, so the conclusion can be checked without reconstructing it from messages later.

Handle a concurrent IC application

A replacement or re-registration with a new address still requires PIN verification before processing.

Action: Monitor both statuses in the same eService. Add the date and the document or screen used, so the conclusion can be checked without reconstructing it from messages later.

Do not assume every private record changes

One-stop public-agency updates do not necessarily update banks, insurers, employers or subscriptions.

Action: Maintain a separate private-organisation checklist. Add the date and the document or screen used, so the conclusion can be checked without reconstructing it from messages later.

Two LBRD tools to use

a household consent tracker for one main applicant and up to four sub-applicants

Build this from the facts above. Give every row one owner and one status: confirmed, pending or not applicable. Where a number is involved, show the input and arithmetic. Where a route or eligibility test is involved, show the condition that selected the branch. This is LBRD analysis, not an authority decision.

a public-agency versus private-organisation address-change checklist

Use this as the second-pass check. Link the conclusion to its source, record the date checked and attach the evidence that supports the next action. Unknowns stay visible; they are not filled with assumptions merely to complete the sheet.

Worked example

A family of six moves together. One ICA group application can cover only the main applicant and four sub-applicants, so the sixth IC holder needs another application. Everyone included must act on the consent SMS within five days, and the main applicant still needs the PIN mailed to the new address.

The example changes one consequential fact at a time. That matters because the same headline question can produce a different route when the party, date, amount, document, location or service level changes. Treat the result as a worked analysis and confirm the live facts for the real case.

What the working file should contain

Field	What to record
Subject	a Singapore Citizen or permanent resident who has moved locally or overseas
Decision	complete ICA's address update on time, including household consent, PIN mail and IC sticker steps
Evidence date	The date each official page, record or notice was checked
Owner	The person responsible for the next action
Fallback	The safe alternative if a condition is not met

Final check

1. Submit the local address and complete PIN verification.
2. Report the overseas residence and register a local contact address for electoral records where applicable.
3. Use one application for the main applicant plus up to four sub-applicants.
4. Check ICA's exception for children who have not been issued an IC.
5. Monitor both statuses in the same eService.
6. Maintain a separate private-organisation checklist.

Use the current government service at the time of action. If a result is personalised, the portal or official notice outranks a general explainer.

Limits and escalation

ICA's live eService controls the process. Mail delivery, overseas cases and people who cannot use the service may require additional assistance.

If a material fact is disputed, stop before the irreversible step. Ask the controlling authority, operator or an appropriately qualified professional, and keep the reply with the working file. Do not turn an estimate, example or inference into a confirmed entitlement, deadline, price or outcome.

Continue with these LBRD guides

For the next adjacent task, read [Hathaway DBS Buffet Deal: 1-For-1 Weekend Buffet Till 31 May](#). A second useful route is [ACRA Central RORC: Keep the Two Registers in Step](#). Both links point to live pages with a different primary intent.

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