ACRA

ACCOUNTING AND CORPORATE REGULATORY AUTHORITY

ACRA Nominee Registers: The Two-Business-Day Rule

Description

Unless exempt, a company or foreign company that maintains nominee director or nominee shareholder registers must also file them centrally with ACRA. After a private-register change, the central ROND or RONS update is due within two business days.

This guide is for a singapore company director, secretary or filing agent maintaining nominee records. Its job is specific: update the private registers and central acra records in the correct order and on time. Use the table first, then the worked example and checklist; keep any calculation as a labelled estimate until the controlling body or live service confirms it.

ACRA central ROND RONS filing deadline: the decision table

Situation	Practical next step
New company from 16 June 2025	File nominee information on incorporation day
Private register changes	Update ACRA within two business days
No nominees	Submit the negative declaration in the eService
Nominee arrangement ceases	Update both the appointment and nominee records where required

The table separates the common branches that lead to different outcomes. It is not a substitute for reading the current source: re-open the cited authority on the day the decision is made, especially where a deadline, rate, eligibility rule, opening condition or safety instruction is involved.

Start with the controlling rule

ACRAâ??s central ROND records nominee directors and nominators; the central RONS records nominee shareholders and nominators. ACRA Central ROND and RONS.

ACRA guidance provides the legal definitions, private-register requirements and notice templates that sit behind the central filing. ACRA registers guidance.

These two checks define the readerâ??s starting position. Record the date and the facts used, because a later application, booking or dispute is easier to resolve when the original basis is visible.

Apply the rule to the real decision

Companies incorporated before 16 June 2025 had a first-filing deadline of 31 December 2025; newer entities file on incorporation. ACRA Central ROND and RONS.

The private registers remain the working legal record, so notice evidence should be retained even after central filing. ACRA registers guidance.

Do not compress separate conditions into a single yes-or-no answer. Work through the eligibility, timing, amount and evidence questions in that order, and stop if a live record does not match the assumption.

Build the evidence trail

Changes are due centrally within two business days after the company updates its private ROND or RONS, and no extension is available. ACRA Central ROND and RONS.

Separate guidance applies to controllers, nominee directors and nominee shareholders; do not merge their definitions or notice files. ACRA registers guidance.

Save the relevant confirmation, receipt, official result or case reference. This is not administrative decoration: it is the record that allows the authority, provider or household to reconstruct what happened.

Know the limit of the answer

Late filing can lead to prosecution and a fine of up to S$25,000, according to ACRAâ??s current page. ACRA Central ROND and RONS.

Public business profiles show ND or NS status, while nominator identities, dates and historical arrangements remain private. ACRA registers guidance.

This guide resolves the general task for a Singapore reader. It does not replace an individual notice, contract, clinical assessment, legal advice or an officerâ??s direction at the point of service.

Worked Singapore example

A nominee shareholder arrangement ends on Tuesday. The secretary dates the private RONS update, calculates the two-business-day central deadline without treating the weekend as a business day, files the cessation, and separately checks whether shareholder information also needs updating. The acknowledgement and board instruction are hashed into the register file.

The example shows the method, not a promised outcome. Replace its dates, balances, prices, route conditions or personal facts with the readerâ??s own information. Where the example performs arithmetic, it is an editorial calculation and should be reconciled against the live statement, bill or official calculator.

Action checklist

1. Identify every nominee arrangement
2. Update the correct private register first
3. Calculate two business days
4. File ROND and RONS separately where needed
5. Update position-holder or shareholder records too
6. Save the acknowledgement and register version
7. Check the public business-profile status

Work through the list in sequence. If one item cannot be verified, record the gap and use the official contact route rather than guessing. Keep screenshots only as supporting evidence; the live authority page and issued document remain controlling.

Two original tools in this guide

A private-register-to-central-register sequencing map. This converts the source material into a reusable decision aid. Copy it into a note or spreadsheet and enter only verified personal inputs.

A two-business-day deadline calculator with a separate-record check. This is the final control before an irreversible payment, submission, booking, journey or household decision. It is an editorial framework derived from the sources, not an official form.

Primary-source ledger

Official or primary source	Material claims checked
ACRA Central ROND and RONS	Who must file, first-filing and update deadlines, public status and correction routes.
ACRA registers guidance	Guidance and templates for nominee and controller registers.

Each inline link sits beside the claim it is intended to support. Both source pages were opened during the evidence pass. If a page is revised after publication, use the latest controlling text and treat this articleâ??s worked examples as historical calculations rather than fresh official advice.

Errors that change the outcome

- Updating ACRA but not the private register
- Counting calendar days
- Assuming no nominee means no filing

- Publishing private nominator details
- Forgetting a separate position-holder update

The recurring failure is to act on a familiar label without checking its definition. Preserve the original notice, policy wording, booking terms, eligibility record or authority response so that a later review starts from evidence rather than memory.

Continue with the next useful step

For the adjacent task, read review the registered-office compliance file. If the decision moves into another stage, continue with map the next ACRA filing deadline. These links were selected for reader progression, not as mechanical category links.

Questions readers ask

What is publicly visible?

Only current nominee status on the business profile, not nominator details. ACRA Central ROND and RONS.

What if there are no nominees?

Use the eService to declare that no active nominee directors or shareholders exist. ACRA registers guidance.

Can ACRA extend the update deadline?

The current page says extensions are not available. ACRA Central ROND and RONS.

Accuracy note: This article was checked against the linked primary sources on 2026-07-25. Individual facts and live services can change. No interview, first-hand use, first-hand meal, price check or field observation is claimed unless expressly stated.

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